



The Stewart Museum is a Montreal history museum founded more than 60 years ago that celebrates the European influence in New France and North America from the 17th century to today. Located on an exceptional heritage site, the institution offers original exhibitions that draw on its rich collection and take a contemporary look at history. The Museum has a unique collection of 27,000 artefacts, which includes scientific, decorative arts and military objects as well as rare books and textual archives.

All of the Museum's activities revolve around six core values: rigour, integrity, inclusion, audacity, creativity and commitment.

The Stewart Museum is seeking a
SECURITY AND MAINTENANCE TECHNICIAN
Casual position
Reference No.: 202003E

Reporting to the Operation Manager, the Security & Maintenance Technician must ensure the safety of the Museum's personnel, visitors and property, and perform various duties related to general maintenance.

Responsibilities

- Ensure that all security systems are working efficiently
- Enforce regulations
- Control the entry and exit of people, vehicles and packages
- Manage keys and registry
- Conduct surveillance rounds
- Conduct video surveillance
- Complete security reports
- Perform maintenance tasks as requested by the Operations Manager

Work Conditions

- Part time unionized position. Hours may vary according to the needs of the museum (24h/day)
- Wage offered: \$17,34 per hour (hiring salary)

Requirements

- Technical security training or equivalent experience
- Valid license from the « Bureau de la sécurité privée »
- Computer literate
- First aid training (an asset)
- Knowledge of equipment and cleaning agents (an asset)

Personal Aptitudes and Skills

- Must be available
- Controlled and calm demeanor in order to intervene effectively in emergency situations
- Strong vigilance and sound judgment to identify at risk situations
- Sense of responsibility for people and property
- Autonomy, initiative and resourcefulness in order to be able to solve certain problems alone
- Ability to withstand stress in order to act professionally, even in difficult situations
- Ability to work alone and isolated
- Multi-skilled, adaptability
- Civil, courteous, disciplined and honest

Applications for the position are accepted at any time. Qualified candidates are encouraged to apply by email. Please provide: **1) Letter of intent (Ref. #202003E in the subject heading) 2) Curriculum vitae**
Forward to Human Resources Department by e-mail: emplois@mccord-stewart.ca

For details on the Stewart Museum, please consult the Stewart website: <https://www.musee-stewart.org/en/>
Although we thank all applicants for their interest, only selected candidates will be called for an interview.