



The McCord Museum is the museum of all Montrealers, a social history museum that celebrates life in Montreal, both past and present—its history, its people, and its communities. Open to the city and the world, the Museum presents exciting exhibitions, educational programming and cultural activities that offer a contemporary perspective on history, engaging visitors from Montreal, Canada and beyond. It is home to over 1.5 million artefacts, that make up one of the largest historical collections in North America, comprising Dress, Fashion and Textiles, Photography, Indigenous Cultures, Paintings, Prints and Drawings, Material Culture, and Textual Archives. McCord Museum: Our People, Our Stories.

All of the Museum's activities revolve around six core values: rigour, integrity, inclusion, audacity, creativity and commitment.

We are recruiting a  
**Day Camp Coordinator**  
Temporary summer student employment\*  
Reference #202011E

For the last several years, the McCord has offered a perfect mix of history and fun with its day camp. The Museum presents two themes inspired by the richness of its collections and in line with current exhibitions, for 2020, the themes are: *Laughing together* and *The beauty in me*.

The Education Department wishes to hire a student who knows how to enthusiastically and interestingly communicate the presented themes to the young campers in order to offer them an exciting discovery of the Museum and its exhibitions in a bilingual environment. The incumbent will be in charge of coordinating the day camp and daycare activities in order to maintain the quality of services.

**Reporting to the Head, Education, Community Engagement and Cultural Programs, the Coordinator will have the following responsibilities:**

- Participate in the elaboration and coordination of proposed workshops;
- Plan and implement the training sessions of the camp counselors;
- Coordinate the logistics of groups of children at the day camp;
- Liaise with parents about enrollment, child health, expectations and concerns that may arise;
- Monitor feedback for the evaluation of the two programs;
- Ensure that quality standards are observed in services offered;
- When required, give tours and workshops for children at the day camp;
- Supervise, in collaboration with the Project managers, Education, Community Engagement and Cultural Programs, the work of camp counselor and day care staff.

**Employment conditions:**

- Temporary summer student employment; 35 hours per week, for 13 weeks;
- Compensation of \$19,50 per hour; employment starting in June (starting date will be confirmed);
- Candidates must be eligible for Canada Summer Jobs and Young Canada Works programs for heritage establishments.

**Qualifications and Profile Required:**

- University degree in relevant field (history, art, archeology, museology, education) or current enrolment in a related university degree program;
- 2 years relevant experience or as a day camp counselor;
- Dynamism, sense of responsibility, organizational ability, resourcefulness, excellent interpersonal skills, and ability to mobilize a team;
- Effective communication, including ability to make content accessible to different public;
- Fluency in both English and French;
- Polished appearance; professional and respectful attitude;
- Good historical knowledge of Montreal, Quebec and Canada;
- An inclination for art could be an asset.

**Applications** for the position will be accepted until, **April 13, 2020**. Ref. #202011E Qualified candidates are encouraged to apply by email. Please provide: **1) Letter of intent** **2) Curriculum vitae**  
Forward to the Human Resources department by e-mail: [rh.mccord@mccord-stewart.ca](mailto:rh.mccord@mccord-stewart.ca)

For details on the McCord Museum, please consult the McCord website: [www.musee-mccord.qc.ca](http://www.musee-mccord.qc.ca)  
Although we thank all applicants for their interest, only selected candidates will be called for an interview.